MARAC Flowchart 1- The Steps to the Process

Step 1

- **IDENTIFY**
- MARAC agencies should have systems in place to identify victims of domestic abuse
- Many services now have some form of routine enquiry questions that are agreed for use with all service users

Step 2

- **RISK ASSESS**
- Once identified as suffering domestic abuse, the CAADA-DASH Risk Identification Checklist should be used to establish if the victim is at high risk of harm
- Carry out immediate safety measures for victim, children and perpetrator. The police will carry out target hardening, child protection agencies will act to safeguard children
- **If high risk refer to IDVA service**

Step 3

- **REFERRAL**
- Whichever agency identified the case completes the Referral form and sends to MARAC Co-ordinator
- Inform colleagues that a referral has been made
- **IDVA service contacts victim to offer support and identify key risks and fears**

Step 4

- **RESEARCH**
- All agencies receive MARAC meeting agenda from MARAC Co-ordinator
- All agencies research all cases on the agenda
- Contact colleagues for information, explain purpose of the meeting
- **IDVA gathers background information from the victim and other agencies not represented at MARAC about the abuse**

Step 5

- **MEETING AND INFORMATION SHARING**
- MARAC representative presents information at the meeting on their agency's referrals
- Present information relating to other cases with an agency involvement
- Identify risks for the victim, children, perpetrator and agency staff
- **IDVA service presents information on behalf of the victim**

Step 6

- **ACTION PLANNING**
- Volunteer actions on behalf of your own agency and offer what you could do that would increase safety
- Ensure actions are SMART
- Identify opportunities to co-ordinate actions with other partners
- IDVA service confirms that in their opinion the proposed actions are as safe as possible

Step 7

- **FOLLOW UP**
- Inform colleagues of actions and complete in time agreed
- Confirm when actions are completed with MARAC Co-ordinator
- Keep IDVA informed of relevant information
- **IDVA service keeps victim informed of plan where safe to do so**
- **IDVA service liaises with partner agencies to co-ordinate action plan**

Web www.caada.org.uk **E-mail** marac@caada.org.uk **Tel** 0117 317 8750 **Fax** 0117 376 3364
©CAADA 2009. Please do not cite or lift text without CAADA's permission. Registered charity number 1108684.