



**North Bristol Domestic Abuse Forum  
Draft Terms of Reference  
March 2010 v. 3**

**1. PURPOSE OF THE GROUP**

- To promote a high profile for domestic violence and abuse (DVA) by working together and sharing ideas, funding and knowledge
- To promote public awareness of domestic violence and abuse and sources of support in the north of Bristol.
- To develop an annual workplan of events around DVA in the north of Bristol
- To feed into work and development around the Jigsaw initiative in north Bristol

**2. MEMBERSHIP**

Active membership of North Bristol Domestic Abuse Forum covers the following commonly understood areas of Bristol (not subject to specific boundaries by any one area):

- Lockleaze
- Horfield
- Avonmouth
- Lawrence Weston
- Southmead
- Henleaze
- Shirehampton

However, membership of the Forum is open to any areas in North Bristol, and the Forum will endeavour to cover all areas of North Bristol in any campaigning work.

Although the forum is open to anyone in North Bristol working with victims or survivors of DVA, membership is likely to include the following (it is not anticipated that a representative from each agency will come from each area):

- Staff from local community-based projects
- Health workers based in north Bristol
- Police officers based in north Bristol including the North Bristol DAIT/DART sergeant
- Statutory staff e.g. GPs, social services
- Children's centre workers in north Bristol
- NHS staff without a locality remit
- Safer Bristol domestic abuse forum development and training coordinator
- Service user feedback will initially come via agency representatives.  
However, the Forum aims to develop in a way that will facilitate service user involvements in the Forum and its activities.

The Forum welcomes participation from anyone working in North Bristol for domestic violence and abuse, regardless of age, gender, sexuality, ethnicity, disability etc

**3. DUTIES**

- To meet every six weeks to share ideas
- To organise and put on events in north Bristol around raising awareness of DVA
- To feed into the city-wide forum, and receive feedback from them
- To bid for money to support the aims and work of the Forum from various sources, including statutory agencies.

**4. LINKAGES**

- Bristol domestic abuse forum citywide forum
- Jigsaw sub-group of North Bristol forum
- Locality-based forums
- Other relevant forums in the North.

**5. FREQUENCY OF MEETINGS**

- Six-weekly, or more frequently as agreed.

**6. CHAIR**

- The chair will be elected every two years; the chair will act as NBDAF's representative to the city-wide forum.
- The current chair is Mike Pierce, Southmead Project. The new chair will be elected in April 2010.

**7. MINUTES, ARRANGING MEETINGS**

- Meetings will be arranged by the Chair
- Minutes will be taken by a member of the meeting.
- Communication will go through one nominated person

**8. Review**

These Terms of Reference will be reviewed annually, once approved.  
Approved by the North Bristol Domestic Abuse Forum .....

V.3, 22<sup>nd</sup> March 2010