

Attendee	Representing
Jon Peyton (JP) (Chair)	Avon & Wiltshire Mental Health Partnership NHS Trust
Lesley Welch (LW)	Safer Bristol Partnership
Carol Metters (CM)	Next Link, BDAF
Leigh Forster (LF)	WISH
Rebekka Jarvis (RJ)	KWHA
Bev Gordon (BG)	BDAF, Victim Support
Pete Anderson (PA)	Safer Bristol Partnership
Lloyd Allen (LA) (Minutes)	Safer Bristol Partnership
Apologies received	Representing
Dave McCallum (DM)	A&S Police
Jackie Beavington (JB)	NHS Bristol, Public Health Directorate
Angela Clarke (AC)	CYPS, Safeguarding
Helen Pitches (HP)	Safer Bristol Partnership
Sarah Windfeld (SW)	UBHT
Richard Hurst (RH)	CYPS
Emily Moreton (EM)	Safer Bristol Partnership
Pommy Harmar (PH)	Next Link

1. Introductions and apologies – Chair

JP started the meeting at 14:00. Apologies were given and introductions were made.

2. Review of previous minutes and matters arising – Chair

The minutes of the previous meeting were agreed.

ACTIONS:

1: LW reported that groups have submitted feedback on the terms of reference. Amendments have been made.

ACTION 1: LW to take Terms of Reference to other groups

2: PA to take action forward

ACTION 2: PA to extract relevant parts of the Quality of Life Survey and circulate to the group

3: PA has liaised with Nick Hooper and will continue to make further contact.

ACTION 3: PA to liaise further with Nick Hooper regarding Housing rep

4: On agenda

5: ✓ Completed. Re-wording completed

6: ✓ Completed.

3. Report on reviews of Action Plans – LW, JP

Prevention

LW reported that most of the actions have been completed.

3.1.1 is now green status.

3.2.1 Training strategy has been completed and will be going before scrutiny next week. Item can be changed to green status.

4.1.1 LW proposed that changes be made. A multi-agency plan was the agreed action. There has been little movement with Education services. LW will take the matter to the next prevention group.

4.1.2 The children and young people working group strategy is going to be disbanded.

Protection & Justice

A meeting has been setup in October for this group. The plan is for the group to meet quarterly.

8.1.1 There are questions around the frontline police response. Arrests and reporting have gone down. There are many things to be addressed with Police working (including specialists). This item should be red status.

8.3.1 The court service are yet still to define the objective.

8.5.1 This status can now be green.

8.6.3 Action should be redefined. LW will meet with PA to re-define actions.

9.1.2 There is repetition of the DIP sampling

ACTION 4: LW to take matter (9.1.2 from Protection & Justice action plan) to the Avon and Somerset Justice Board

10.1.1 to be removed from action plan.

10.1.3 needs to be altered

ACTION 5: VS to ensure that Leigh Forster is on the mailing list for the Protection and Justice sub-group

There was discussion on how this group should have an impact on the Criminal Justice system. LW is in the process of establishing a new chair for the steering group. It was determined that Dave McCallum could not be considered to chair because of his involvement with the MARAC.

Performance

The group looked at the 'Domestic Violence & Abuse in Bristol: Q1 2009/10 Performance' Report. There has been a sharp increase in reporting (following better use of the new guardian crime reporting system) but arrest rates have gone down. LF reported that arrests increased following the training that was given to the Police, but perhaps training needs to be given again.

ACTION 6: LW to establish if the trends in the 'Domestic Violence & Abuse in Bristol: Q1 2009/10 Performance' Report refer to Bristol or the whole of Avon & Somerset

ACTION 7:

- a) **LW to add an agenda item for the Protection & Justice group meeting; discuss the 'Domestic Violence & Abuse in Bristol: Q1 2009/10 Performance' report**
- b) **LW to ensure that the Protection & Justice group meets quarterly**

MARACs are an overall success story. JP added that the statutory services should be checking the MARAC lists. MARAC needs to ensure that those most vulnerable are accessing services that are available.

ACTION 8: LW to ensure that statutory services are checking the MARAC lists

The group discussed information sharing between agencies but the matter will be discussed in full at the forthcoming Protection and Justice sub-group meeting.

Provision of Services

JP reported that the group discussed terms of reference and the action plan.

5.1.2 A response is still being waited on from Housing. The action has been red status for over 12 months. This action is likely to only affect a small group of people but will not be difficult to initiate.

ACTION 9: PA to take forward 5.1.2 with Nick Hooper (Housing)

6.1.1 has been amended

6.2.2 remains red status because there is a lack of funding to sustain the existing services. PA reported that there are many funding streams that are due to conclude and there are some that have yet to be decided upon.

ACTION 10: LW to liaise with Helen Pitches (regarding 6.1.1) to establish specialist DVA service costs

PA confirmed he is happy to remain as the lead responsibility. Should be labelled as 'Crime Reduction Manager, Safer Bristol'.

6.1.2 has been changed to include women with substance misuse issues and mental health problems. This description should include more explanation. The writing in italics needs to be moved to the 'Performance / outcome measures' column.

ACTION 11: LW to work with PA to examine action plans and evaluate existing targets (next protection and justice meeting)

ACTION 12: VS to liaise with LW to update action plans (following completion of action 11) to be circulated with these minutes

4. Reporting links from DVASG to Safer Bristol Partnership – PA

PA met with an officer the day before this meeting. PA has had discussions on how to use scorecards to mark against the NIs and other local agreements. A Violent Crime Strategy Group has been initiated. The group looked at the terms of reference and the report PA distributed. PA outlined how DV can be reported into this group. LF commented that DV appears less prominent on the diagram and this may, visually, decrease the profile of this group. PA will send the document out for consultation to obtain feedback.

ACTION 13:

- a) LA to circulate the 'Violent Crime Strategy Group' report and Terms of Reference**
- b) ALL to feedback to LW on the 'Violent Crime Strategy Group' report**

5. Progress on joint commissioning – PA

PA reported on the progress of joint commissioning. Helen Pitches has been investigating the commissioning of DVA services across Bristol. The aim is to pool services where appropriate and to be creative with available funds. The group discussed commissioning and procurement of services.

ACTION 14:

- a) HP to send details of the BCC procurement process to PA**
- b) PA to distribute details of the BCC procurement process to the group**
- c) HP to circulate commissioning report to the group and to BDAF**

6. AOB – ALL

LF reported that WISH has identified a gap in the commissioning of services for LGBT groups. The LGBT community can feel excluded from available services. WISH have got through the first round of applications and if successful will start offering services in March 2010.

LW reported that the Ministry of Justice has selected Bristol as one of 11 areas in the UK to do a five-month pilot (commencing in September) focussing on Forced Marriage Civil Protection Orders. Next Link have secured the contract and their FMCP IDVA will support victims of forced marriage in any way appropriate but in particular will collect data with a view to the Ministry of Justice issuing guidelines that will allow IDVAs to apply to third party injunctions on behalf of victims.

LW reported that Sky have applied to the forced marriage unit of the Foreign and Commonwealth Office to setup a helpline service, setup a website and deliver training. This will involve liaising with communities and groups to look at changing cultures around attitudes to forced marriage.

Next Link is setting up an advisory group to try and compound the benefits of these two projects.

Actions summary table

Action Point	Matters arising	By Who	By When
Section 2 - Review of previous minutes and matters arising			
1	Take Terms of Reference to other groups	LW	Next meeting
2 (C/fwd)	Extract relevant parts of the Quality of Life Survey and circulate to the group	PA	End Sept
3	Liaise further with Nick Hooper regarding Housing rep	PA	End Sept
Section 3 – Report on reviews of Action Plans			
4	Take matter (9.1.2 from Protection & Justice action plan) to the Avon and Somerset Justice Board	LW	Next meeting
5	Ensure that Leigh Forster is on the mailing list for the Protection and Justice sub-group	VS	ASAP
6	Establish if the trends in the 'Domestic Violence & Abuse in Bristol: Q1 2009/10 Performance' Report refer to Bristol or the whole of Avon & Somerset	LW	End Sept
7	a) Add an agenda item for the Protection & Justice group meeting; discuss the 'Domestic Violence & Abuse in Bristol: Q1 2009/10 Performance' report b) Ensure that the Protection & Justice group meets quarterly	LW LW	ASAP ASAP
8	Ensure that statutory services are checking the MARAC lists	LW	Next meeting
9	Take forward 5.1.2 with Nick Hooper (Housing)	PA	Next meeting
10	Liaise with Helen Pitches (regarding 6.1.1) to establish specialist DVA service costs	LW	Next meeting
11	Work with PA to examine action plans and evaluate existing targets (next protection and justice meeting)	LW	Next meeting
12	Liaise with LW to update action plans (following completion of action 11) to be circulated with these minutes	VS	Next meeting
Section 4 – Reporting links from DVASG to Safer Bristol Partnership			
13	a) Circulate the 'Violent Crime Strategy Group' report and Terms of Reference b) Feedback to LW on the 'Violent Crime Strategy Group' report	LA ALL	ASAP 17th Sept
Section 5 – AOB			
14	a) Send details of the BCC procurement process to PA b) Distribute details of the BCC procurement process to the group c) Circulate commissioning report to the group and to BDAF	HP PA HP	ASAP End Sept ASAP

The meeting finished at 11:45pm

Next meeting:

Date: Wednesday 13th January 2010

Time: 14:00 – 16:00

Venue: The Council House ,College Green.